

Job Posting: Christian Education & Discipleship Leader

(Half Time Assistant to the Minister - Contract Position)

Our Church Community

Thornhill Presbyterian Church is a congregation of the Presbyterian Church in Canada, and our life together is shaped by our vision: “to discover, celebrate and share God’s love.” Our membership reflects the diversity of the community in which we are located. We are a growing congregation with an active Sunday School program, one youth group, and a number of junior-youth participants who could be gathered into a more formalized group. We have a significant and growing need for Christian Education leadership, particularly in the areas of children’s ministry, youth ministry, and adult discipleship.

Position Summary

This half-time (20–22 hours/week) contract position provides spiritual leadership in Christian Education, and youth ministry, with occasional opportunities for worship leadership. The role strengthens the congregation’s ministry by helping to grow disciples of all ages, supporting intergenerational and intercultural engagement, and working collaboratively with the Minister and Christian Education Committee. This is not a Call and may be filled by an ordained or non-ordained individual. Expected start date is September 14, 2026.

Characteristics of the Successful Candidate

- A strong walk with God through a growing personal relationship with Jesus Christ
- A self-starter who is highly motivated and able to work independently
- Ability to communicate well across cultures and generations
- Strong verbal and written communication skills
- Ability to participate in worship leadership
- Ability to work collaboratively with the Minister, employees, Session, committees, volunteers and congregants (adults, youth and children)
- Biblical Studies or M.Div. degree (or equivalent training)

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Key Responsibilities

Christian Education & Faith Formation

- Develop and lead one ongoing weekly Bible study
- Develop and lead seasonal Bible studies during Advent and Lent
- Recruit and support volunteers involved in Christian Education

Youth Ministry

- Support the growth of youth and children's ministries
- Create a junior youth group
- Organize six Junior Youth Group events at the church each year
- Provide leadership for youth group gatherings

Worship & Program Support

- Participate in preparing weekly worship slides for the video wall with administrative staff
- Participate in worship leadership as appropriate to skills and background

Collaboration & Accountability

- Meet regularly with the Minister to discuss ongoing work
- Meet with representatives of the Christian Education Committee at least four times per year
- Assist with communication and coordination related to Christian Education programs
- Strengthen relationships across cultural groups within the youth and families

Qualifications

Required

- Demonstrated experience in Christian ministry, education, or discipleship
- Strong interpersonal and communication skills
- Commitment to the mission and values of Thornhill Presbyterian Church
- Ability to maintain confidentiality and appropriate pastoral boundaries
- Organizational skills and comfort managing multiple responsibilities
- Understand and comply with the Presbyterian Church in Canada Leading with Care guidelines

Preferred

- Experience in multicultural or intercultural ministry settings
- Experience with Christian Education leadership or volunteer coordination
- Familiarity with Presbyterian polity and congregational life
- Comfort with technology used in worship and communication (training provided)

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Hours and Term

- Half-time position (20–22 hours per week)
- One-year contract, with potential for renewal pending evaluation and funding
- Hours include Sundays, some evenings, and occasional special events

Accountability and Evaluation

- Reports directly to the Minister
- Session provides oversight and conducts an annual review in consultation with the Minister

Contractual Notes

- This is not a Call and does not require ordination
- Open to ordained, non-ordained, or lay applicants with appropriate skills and experience
- Selected candidate will need to obtain a Vulnerable Sector Check (VSC) in accordance with the Leading with Care policy of the Presbyterian Church in Canada

The Presbyterian Church in Canada (PCC) is committed to providing an accessible environment and promoting inclusivity. We welcome and encourage applications from people with disabilities. The Presbyterian Church in Canada is committed to ensuring that our hiring process is accessible. Please contact TPC Office Administrator admin@tpchurch.net if you require any accommodations.

Interested candidates are invited to submit a resume and cover letter outlining their qualifications, relevant experience, and interest in the position by May 29, 2026. Please send both documents to TPC Office Administrator admin@tpchurch.net for your application to be considered. Only candidates selected for an interview will be contacted.